

**Havens Parent Club Meeting
Thursday, May 3rd, 2018 at 8:35am Ellen Driscoll**

Call to Order/Welcome/Passing of the roll sheet - Dana Lung

Present at the meeting: Dana Lung, Laura Amen, Tara Dietrick, Barbara Dickason, Betty Winnacker, Ina Kim, Rebecca Thornborrow, Sarah Eisemon, Esther Cheung Hill, Judy Lin, Blair Paige, Jennifer Hong, Cindy Hinman, Joy Nieman, Alissa Welch, Regina Myers, Katie Sample, Doug Ireland, Natalie Duxbury, Laura Remer, Jessica Roine, Anne Dolid, Amy Gurvitz, Lindsay Thomasson, Siow Fang Tan, Jean Takazawa, Annie Horton

Meeting called to order at 8:38 am

Approval of Minutes

Dana opened the floor for discussion of the 4/10/18 minutes - no further questions
Motion to approve the 4/10/18 minutes - Barbara Dickason
Motion seconded - Alissa Welch
All board members were in favor. No objections. No abstentions.
Minutes approved.

Guest Speakers: Karen Keller, Jessica Roine, Lara Remer

Our speakers provided wonderful information on how to avoid the "Summer Slide".
Handouts provided.

PUSD Funding Requests, Recommendations & Discussion –Betty Winnacker & Dana Lung

As a review: **Tier 1** requests are to PEF and are for core programming to ensure academic excellence and to maintain small class sizes. **Tier 2** requests are made to parent support groups such as HPC, are supplemental in nature, and include one-time only, exploratory, short-term, pilot and/or innovative programs.

Dana reviewed the Tier II requests from PUSD and the HPC funding proposal.
Proposal provided before and during the meeting, but in short:

- Classroom and Principal Support: \$45,600

Recommend funding \$40,600 with HPC annual budget since \$5,000 of Principal Support is for Professional Development, which is being handled in a separate request.
- Professional Development: \$13,290 (\$30/student)

Recommend funding \$12,205 with HPC annual budget and the remaining \$1,085 from Havens Dads Club funds.

- Technical “Refresh”: \$22,000

Recommend funding full amount with \$3,200 from Piedmont Store Havens Technology Fund; \$9,400 from Havens Technology Reserve and \$9,400 from Havens Dads Club funds.

Betty Winnacker reviewed the HPC Budget Analysis.

For this fiscal year we have a surplus of \$4,226.

Reserve spending last year on Highland Ave gate, Math Specialist, Technology Refresh.

During a discussion about the Technical Refresh item, Rebecca Thornborrow stated that she feels that the Havens Dads Club, our reserves, ASE all look strong for the year.

Dana Lung noted that while we need to vote on this proposal, the “asks” from PUSD may change based on the PEF Grants Committee meeting on 5/15/18. Our goal is to be flexible and responsive to these changes, but to provide feedback on where we stand with the current asks.

Alissa Welch made a **motion to approve the proposal** as outlined in the “2018 Havens Parents Club Funding Proposal” document.

Judy Lin **seconded the motion**.

All present approved, except Betty Winnacker who voted nay on the proposal. Betty noted her concern had to do specifically with the Professional Development request. Betty further clarified that she approves of the Classroom and Principal Support as well as the Havens portion of Technical Refresh if the Havens Dads Club funds can match what HCP contributes.

Further discussion/clarification ensued. The Havens Dads Club is part of HPC and they had a successful year in terms of fundraising. Their efforts could support projects at Havens as well as at the district. Their funds were sent directly to PUSD instead of via HPC which concerned Betty. Betty became more comfortable with a proposal that approves the Professional Development request contingent on Wildwood and Beach both funding at the full amount, and HPC funding the recommended amount with some support from the Havens Dads Club. Both Dana Lung and Anne Dolid felt that the issue of routing the Havens Dads Club could easily be resolved.

Principal's Report: Anne Dolid

CAASP - California Assessment of Student Performance and Progress testing is underway. Kelly Wallis is coordinating the effort at Havens. Anne noted that the students are being very thoughtful in their thinking about the assessment and that teachers are striving to keep the experience low stress. The students' questions have been very pointed and show their understanding of how the test works. In terms of the testing schedule, in an effort to make it more relaxed it is being spread over 2 weeks.

Book Fair and Art Show - Havens art teacher Brittany Price has been working with PAINTS and parent volunteers to set up this year's Art Show. The art show viewing will take place the entire week, 5/14-5/18, before and after school in the Havens office, library (3D art) and hallways (2D art) of the two-story classroom building. On Wednesday, May 16, there will be a special viewing from 5:30-8:00 pm, in conjunction with the Book Fair and Taco Truck. There will be post-its and pencils available for people to leave comments for the artists! The Book Fair is running 5/15-5/17.

End of the Year – Kids are getting anxious and routines are changing as the end of the school year approaches. As a result, behavior can be challenging. Anne encouraged parents to talk about the plan for the summer weeks in an effort to help with this transition. Note: The last day of school, 5/31, is a minimum day. No Schoolmates 5/31 or 6/1.

Doug Ireland: School Board

PEF has evolved drastically over the years both in process and fundraising. Doug believes the Tier 1 and Tier 2 process is working well. The next PEF Grants Meeting is on 5/15/18. The School Board has participated in an elaborate workshop about board policies – specifically about what the district wants to achieve around social/behavioral issues. We have been faced with troubling times, and this training is an effort to create a format to deal with unfortunate issues.

Officer's Reports:

President's Report: Dana Lung

Teacher Appreciation is Tuesday, 5/8/18.

- Students to bring a flower or two (extras welcome for aides).
- Room parent volunteers will arrange the flowers in vases.
- Teacher/staff appreciation lunch organized by the HPC Hospitality Team.
- Teachers/staff will receive a treat from HPC in their box.
- Appreciate our teachers in any other way you'd like – cards or just a thank you!

Summer Kitchen Bake Shop Pizza Pop Up is Tuesday, 5/15/18.

- The pilot in March was sold out.
- Reminder to place orders before 5/14/18.
- Pop-up serves as an HPC fundraiser – 15% of amount sold.

Message from Jenna Caldwell

- Jenna is the incoming PMS Parents Club President for 2018-2019.
- She is looking for PMS Parent Club Board members.
- Great opportunity to get involved for those parents of soon to be 6th graders!

HPC Changeover Meeting is Tuesday, 5/22/18, at 10 am.

- This annual meeting will take place at the Cooley's house.
- Everyone is welcome.
- HPC board members in particular are encouraged to attend; we will approve the new budget, celebrate all we have accomplished and look ahead to next year!

Committee Reports:

SERVES: Sarah Eisemon

- Sarah is looking forward to being our rep on the HPC board next year.
- During the upcoming Book Fair, SERVES will have a table with information about some upcoming volunteer opportunities
- SERVES will be collecting gently used books from 5/7-5/11 to donate to the East Bay Agency for Children.
- Bins will be placed on campus.

Healthy Relationships: Blair Paige

A quick update on the Healthy Relationships classes that are taught by Natasha Singh. At a recent HPC meeting, an idea came about to create these classes for 5th graders to connect the information that they learn from Ivy Chen. Blair and a few other 5th grade parents took the idea and made it happen on a tri-school level within a short amount of time. There were 2 offerings and a parent follow-up session. This pilot seemed to be a positive experience and should be kept in mind for next year.

Piedmont Language School (PLS): Blair Paige

- Annual Cinco de Mayo event is on 5/3/18 from 5:30-7:30.
- Tickets can be purchased at the door at the Piedmont Community Hall.
- Please join them!

9:55 am Adjournment